

CALIFORNIA CASE MANAGEMENT SYSTEM CERTIFICATION FUNCTIONAL REQUIREMENTS (2002)

FELONY/MISDEMEANOR SCRIPT

#	Case Event	Task(s)	Expected Outcome		Function
1	<p>CASE INITIATION 07/05/01</p> <p>Defendant Jane Smith in custody with no complaint filed and delivered from jail for arraignment.</p>	<p>Initiate a new case with minimal information</p> <p>Enter the following:</p> <p>Case name: Jane Smith</p> <p>Court location: Modesto</p> <p>Courtroom: Dept. 35</p> <p>Generate/enter case number</p> <p>Arraignment Date: 07/05/01</p>	<p>Display case record with minimal information entered</p> <p>Display geographic location.</p> <p>Display generated/entered case number</p> <p>Display scheduled event.</p>	<p>1.2.8</p> <p>1.2.2</p> <p>1.2.3</p> <p>1.2.6</p>	<p>A. Allow cases to be initiated with minimal information and updated later.</p> <p>Track geographic location information.</p> <p>A. Generate/enter a case number according to an administrator-definable format.</p> <p>A. Automatically schedule the first court event or confirm requested date avoiding weekend or holiday conflicts</p>
2	<p>CASE INITIATION 07/05/01</p> <p>Defendant Smith arraigned. Private Attorney Leslie Younger present. Court Reporter Roberta Rose transcribing.</p>	<p>Generate minute order form for arraignment.</p> <p>Enter the following on the minute order form:</p>	<p>Display minute order form</p> <p>Display on minute order the record of appearances.</p>	<p>4.4.2</p> <p>6.1.1</p>	<p>Generate minute order forms.</p> <p>Track the appearances of: C. Reporters; E. Attorneys; F. Parties.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
		<p>Party: Jane Smith</p> <p>Attorney: Leslie Younger Enter the following reporter information:</p> <p>Reporter: Roberta Rose, Suite 400, 230 Stanton Blvd. Turlock, CA 95303, Certified Shorthand Reporter License Number 074939</p>	Display reporter information.	5.1.2	Track reporters' information: A. Name; B. Business address; C. Certified Shorthand Reporter license number.
3	<p>UPDATING CASES 07/05/01</p> <p>DA filed complaint in Modesto Superior Court against Defendants Jane Smith and Joe Daley.</p> <p>Defendant Daley not present.</p> <p>Not guilty plea is entered. Time is waived. Preliminary hearing set 7/17/00, 10:00 am, Dept. 35.</p>	<p>Update case information for defendant Jane Smith</p> <p>Address: 22550 Thelma St., Hayward, CA 94541 2nd Address: 340 Broadway, Ste. 560, Oakland, CA 94309 DOB: 12/09/1974 Sex: F Hair: Blk Eyes: Brn Ht.: 5'-10" Wt.: 160 lbs. ID No.: Cal. DL# A 8845768</p> <p>Add second defendant Name: Joe Daley</p>	<p>Display updated case information</p> <p>Display relationship between parties</p>	<p>1.2.9</p> <p>2.3.3</p> <p>2.3.5</p>	<p>Allow cases to be updated with additional information</p> <p>Enable data entry of multiple addresses for a party.</p> <p>Allow multiple roles or relationships to be defined and assigned to parties in a case.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
		<p>Enter the following information for both defendants:</p> <p>Filing Date: 07/05/01 Violation Date: 07/4/01 Violation location: Turlock Citing agency: Modesto Police Department Violations: Felony 23153(a) VC, with prior conviction; Felony 459 PC, second degree, with 12022.5 PC enhancement; 11357(b) HS; Infraction 27315(d) VC.</p> <p>Enter the following additional violation information for Joe Daley: Misdemeanor violation 242 PC and 647(f) PC.</p>	<p>Display date of filing</p> <p>Display jurisdiction information (citing agency)</p> <p>Display warning of incomplete cases Display list of incomplete cases</p>	<p>1.3.7</p> <p>1.2.1</p> <p>1.2.10</p>	<p>Track date of filing.</p> <p>Track jurisdiction.</p> <p>A. Warn when cases are incomplete. B. Track incomplete cases.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
4	<p>WARRANTS 07/05/01</p> <p>D.A. filed a Declaration in Support of Arrest Warrant as to Joe Daley;</p> <p>Bail set for \$30,000.</p>	<p>Enter warrant information for Joe Daley.</p> <p>Name of Defendant: Joe Daley</p> <p>Warrant Number: S475809</p> <p>Issuing authority: Stanislaus Superior Court</p> <p>Bail amount: \$30,000</p> <p>Date of issue: 07/05/01</p> <p>Time of issue: 09:45 a.m.</p>	<p>Display warrant information</p> <p>Display warrant history information</p>	<p>5.1.8</p> <p>5.1.9</p>	<p>Enable data entry of warrant information as required in Penal Code 815, including the following:</p> <ul style="list-style-type: none"> A. Name of Defendant; B. Warrant Number; C. Issuing authority; D. Bail amount; E. Date of issue; F. Defendant's address G. Date of birth; H. Sex; I. Hair; J. Eyes; K. Height; L. Weight; M. Race; N. ID numbers (e.g., driver's license number; Social Security Number; FBI No.;). <p>A. Enable data entry of warrants history/status information:</p> <ul style="list-style-type: none"> a. Issued.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
		<p>Defendant's address: 55870 Alpine Drive, Walnut Creek, CA 94741 DOB: 06/10/1962 Sex: M Hair: Blk Eyes: Blk Ht.: 5'-3" Wt.: 175 lbs. Race: Caucasian ID No.: Cal. DL # A 3547509</p>			
		<p>Special Conditions: Post and forfeitable, Night service, Do not release on own recognizance</p>	Display flags.	5.1.9	B. Flag special conditions: a. Post and forfeitable, b. Night service, c. Do not release on own recognizance
		Demonstrate the use of bail schedules and associate them to violation/charge tables.	Display bail schedule and its association to violation/charge tables.	1.4.9	Enable the use of bail schedules and associate them with charge tables.
		Calculate bail amounts, in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850.	Display calculation of bail amount.	1.4.2	Calculate, in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850: C. Bail amounts.
				1.4.5	Track: C. Bail amounts.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
5	<p>ERRONEOUS NUMBERS 07/06/01</p> <p>Operator entered an old case number from a case file (paper) for Joe Daley's case, which is different from the case number generated in case event. The system either does not recognize the number or warns that the case number already exists. Operator does not have authority to correct the number.</p> <p>Supervisor overrides the warning so that the paper file information can be transferred, either by entering the paper case number or by creating another case record that is not a duplicate.</p>	<p>Enter the erroneous number for the case.</p> <p>Enter/generate the correct case number, by reversing the override error.</p> <p>Generate audit trail of case number overrides.</p>	<p>Display the erroneous case number. Display the warning.</p> <p>Display corrected case number.</p> <p>Display audit trail of case number overrides.</p>	1.2.4	<p>A. Include a mechanism for correcting erroneously assigned case numbers with a warning to prevent errors and duplicate case numbers.</p> <p>B. Maintain an audit trail on case number overrides.</p>
6	<p>UPDATING CASES 07/09/01</p> <p>Amended Complaint Filed as to defendant Smith correcting name to Jane June-Smith.</p>	<p>Enter defendant's corrected name: Jane June-Smith</p> <p>Enter Alias: Jane Smith</p>	<p>Display First name and Last name.</p> <p>Display Hyphenated name and Alias</p> <p>Display the case index.</p>	2.3.1	<p>A. Provide discrete fields for: a. First name; b. Last name.</p> <p>B. Enable data entry of: a. Hyphenated names; b. Aliases (AKAs); g. Current names.</p> <p>C. Retain all names in the case index.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
7	<p>SCHEDULING 07/10/01</p> <p>Joe Daley appears in custody</p> <p>Operator assigns case to Department 21, with Judge Terrel Bell</p> <p>Operator receives warning that the courtroom is full.</p> <p>Operator does not have the security level to override warning. Supervisor overrides the preset limit and schedules the case for Department 21 on 07/17/01.</p>	<p>Enter recalled warrant information. Enter date of arraignment: 07/10/01</p> <p>Enter case assigned to Department 21 and Judge Terrel Bell</p> <p>Retrieve preset limit information.</p> <p>Override the preset limit and schedule case for Department 21</p>	<p>Display warrant recalled.</p> <p>Display case assignment.</p> <p>Display scheduled hearing and resource availability information. Display preset limit for the case.</p> <p>Display warning of overbooked courtroom.</p> <p>Display the scheduled date.</p>	<p>5.1.9</p> <p>1.2.5</p> <p>4.1.1</p>	<p>A. Enable data entry of warrants that are: d. Recalled.</p> <p>A. Enable assignment of a case to a: a. Judge; b. Courtroom; c. Judge and Courtroom.</p> <p>A. Allow scheduling of hearings based on: a. Resource availability of: 1. Judge; 2. Courtroom; 3. Judge and Courtroom. b. Preset limits.</p> <p>B. Warn of over scheduling.</p> <p>C. Allow an operator with the appropriate security level to manually override preset limits.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
8	<p>JUDGE RECUSAL 7/10/01</p> <p>Judge Terrel Bell recuses himself from the case because he had represented Joe Daley's sister Lucy Lou Daley few years ago and wanted to avoid a conflict of interest.</p> <p>Operator transfers case to Department 15 with Judge Larry Ho.</p>	Enter the judicial officer's recusal and reason for recusal.	Display judicial officer's recusal.	4.1.5	A. Track a judicial officer's recusal in a case and reason for recusal.
9	<p>UPDATING CASES 07/10/01</p> <p>Defendant John Jones Dough arraigned.</p> <p>At arraignment Joe Daley's true name is discovered as John Jones Dough IV</p> <p>Defendant requests a Japanese language interpreter.</p>	<p>Update name with True name: John Jones Dough IV</p> <p>Enter Flag for party with description: Requires Japanese Language interpreter.</p> <p>Name of interpreter: Sven Mugabe</p>	<p>Display Middle name and Suffix.</p> <p>Display True name.</p> <p>Display the case index.</p> <p>Display flag and description.</p> <p>Display flag on master calendar</p>	<p>2.3.1</p> <p>4.1.6</p>	<p>A. Provide discrete fields for: c. Middle name; d. Suffix (e.g., Sr., Jr., III).</p> <p>B. Enable data entry of: f. True name.</p> <p>C. Retain all names in the case index.</p> <p>A. Allow operator to set an indicator or flag, and the description of special need, for a party who requires: a. An interpreter.</p> <p>B. Allow for the flags to be displayed on: a. Calendars for court staff (not for public). b. User-defined (e.g., courtroom) screens.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	The proceedings are recorded on tape number 565544	Enter required information in compliance with Rule of Court 980.5 for:	Display audio recording information in compliance with Rule of Court 980.5	5.1.7	Enable compliance with Rule of Court 980.5 for audio recording of courtroom procedures.
10	ATTORNEY INFORMATION 07/10/01 Defendant John Jones Dough Arraignment Public Defender Vince Howard appointed for John Jones Dough	Enter attorney information: Vince Martin Howard 4431 Mt. View Rd Hughson, CA 95326 Phone: (209) 883-2623 FAX: (209) 559-6104 Email: vmhoward@att.net 2nd address: Howard, Delgado, Hsu, Inc., 4756 Broadway, Ste. 768, Oakland, CA 94509 Phone: (510) 453-2943 FAX: (510) 453-4544 Email: vmhoward@hdhinc Enter Attorney Type for Defendant Dough's case.	Display attorney information Display multiple addresses, telephone numbers, fax numbers, and email addresses. Display type of attorney appointed/assigned to case.	2.4.1 2.4.3 2.4.5	Enable entry of attorney information in discrete fields for: A. First name; B. Last name; C. Middle name; D. Suffix; E. State Bar number; F. Unique identifier Allow for the data entry of multiple ¹ : A. Addresses; B. Telephone numbers; C. Fax numbers; D. E-mail addresses. Track the type of attorney assigned to a case (e.g., private attorney, court-appointed counsel, public defender, etc.).

¹ For the purposes of evaluation, multiple means more than one.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Operator schedules preliminary hearing for Defendant Dough in Department 15 for 07/15/01 with Judge Larry Ho, who works on weekends. As 07/15/01 is a Sunday, operator receives a warning. Operator does not have security level to override warning and schedule dates. As all parties are amenable to working on weekends, and supervisor has appropriate security level, overrides the warning and schedules hearing for 07/15/01.	Enter date of preliminary hearing scheduled for: 07/15/01 in Department 15 with Judge Larry Ho. Override warning and scheduled hearing on 07/15/01	Display scheduled date and warning of weekend conflict. Display override capability and scheduled date.	1.2.6	C. Warn of holiday and weekend conflicts. B. Allow an operator with the appropriate security level to manually override scheduled dates.
11	07/11/01 CASE SCENARIO 2 Defendant Sam Waters is arraigned and posts cash bail of \$15,000. CASE SCENARIO 3 Defendant James Johnson is arraigned and posts \$5000 cash bail.	Enter \$15,000 in a trust deposit under Defendant Sam Waters' name. Enter \$5,000 in a trust deposit under Defendant James Johnson's name.	Display cash bail information for both defendants. Display trust deposits for both defendants information.	1.3.3 1.4.1	Track: A. Receipt of cash bail. A. Track attorney's fees (Clerk's Judgment), jury, reporter, electronic recording, witness.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
12	ATTORNEY INFORMATION 07/13/01				
	Co-Counsel Nicole Hunter added to Defendant John Jones Dough's case. As attorney Hunter has appeared before the court, the Superior court has attorney Hunter's information in its database.	Enter Nicole Hunter as attorney for defendant Howard.	Display select attorney record.	2.3.4	Enable data entry or selection of multiple attorneys for a party.
	Attorney Howard's paralegal provided the operator attorney Hunter's State Bar number of 75894.	<p>Select attorney record for Nicole Hunter using the State Bar Association number; unique identifier; name of firm; last name.</p> <p>Associate Nicole Hunter as co-counsel case without reentering attorney information.</p> <p>Update Attorney History information for Defendant Dough's case.</p>	<p>Display attorney information as linked to the case.</p> <p>Display attorney association to the case.</p> <p>Display attorney history information for the party in the case.</p>	<p>2.4.2</p> <p>2.4.4</p>	<p>A. Allow for accessibility of the attorney record using: a. State Bar Association number; b. Unique identifier; c. Name of Firm; d. Last Name. B. Allow an operator to use the State Bar Association number; unique identifier; name of firm; last name; to select and associate an existing attorney record to a case rather than reentering attorney information for each case.</p> <p>Allow for maintenance of a history of attorneys representing a party in a case.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
		Generate notice to Attorney Hunter regarding preliminary hearing set for 07/15/01 in Department 15 with Judge Larry Ho.	Display generated notice.	4.1.3	Allow an operator to generate: A. A notice to appear to selected parties; B. Other user-defined notices or documents to selected parties.
13	<p>SCHEDULING 07/15/01</p> <p>Preliminary hearing for Defendant Dough in Dept. 15. Judge Larry Ho has an accident on the way to the courthouse and is hospitalized indefinitely. Operator reassigns hearing to Judge Terrel Bell in Dept. 21, who also works on weekends.</p> <p>Case reassigned to Judge Emily Rose Adams in Department 03.</p> <p>Defendant Dough arraignment on Amended Complaint filed changing misdemeanor violation 242 PC to felony 243 PC.</p>	<p>Reassign case to judicial officer.</p> <p>Enter amended charge for Defendant John Jones Dough: From misdemeanor violation 242 PC to felony 243 PC.</p> <p>Generate Register of Actions.</p>	<p>Display warning of unavailability of judicial officer.</p> <p>Display reassignment information.</p> <p>Display Register of Actions.</p>	<p>4.1.5</p> <p>4.1.2</p> <p>2.3.9</p>	<p>B. Warn operator when an attempt is made to subsequently calendar that case for the recused judicial officer.</p> <p>B. Allow reassignment (different judge, same or different date) of one or more hearings for a calendar to one or more other calendars.</p> <p>Generate Register of Actions.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Defendant Dough and Public Defender Vince Howard present. Not guilty plea is entered. Time is waived. Defendant Dough requests jury trial.	Enter party requesting jury trial.	Display party requesting jury trial.	4.1.7	Track party requesting jury trial.
	Preliminary hearing for all defendants in this case is continued on court's motion to 7/24/01, Dept. 03	Enter rescheduled hearing information. Associate the continuance of hearing to all defendants.	Display rescheduled hearing information.	4.1.2	A. Allow rescheduling (same judge, different date) of one or more hearings from a calendar to one or more other calendars.
	Notice issued to all parties.	Generate notices to all parties regarding reassignment and continuance of preliminary hearing set for 07/15/01 to 07/24/01 in Department 03. Select notices using the description of the function.	Display notices.	5.4.1	A. Generate user-defined notices to appropriate parties and counsel upon: a. Scheduling or rescheduling of a hearing; b. When triggered by related case events. B. Allow user to select case notices by description for the function being executed.
	FILE LOCATION 07/23/01 Operator retrieves June-Smith's case file location and possession information for preliminary hearing. Case file located in Department 21 with Judge Bell.	Retrieve case file location and possession information.	Display case file location and possession.	6.1.1	Track case file: A. Location; B. Possession (name of person who has it).

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
14	COURT EVENTS 07/24/01				
	Preliminary hearing as to Defendant Jane June-Smith.	Enter the sanction information.	Display sanction information.	5.1.5	Track: C. Sanctions.
	Attorney Nicole Hunter appears late to the hearing. The court sanctions her and charges \$50. Defendant Smith pleads guilty to 23153(a) VC, with prior conviction, 459 PC and admits 12022.5 PC. Time is waived for sentencing.	Enter dispositions, post-disposition actions, fines, and jail credit information.	Display disposition post-disposition actions, fines, and jail credit information.	5.1.5	Track: A. Dispositions; B. Post-disposition actions; D. Jail credits.
		Generate Register of Actions.	Display Register of Actions.	2.3.9	Generate Register of Actions.
	Court orders formal probation for 5 years. As a condition of probation, court imposes: Fine \$2000 on DUI violation, payable as \$100 per month (before the last day of the month); Not to visit bars or pubs for one year; 10 days county jail as to both counts with 2 days of jail credits; proof of weekly attendance at AA meetings every 60 days.	Set reminder in tickler mechanism for recurrence of AA meetings every 60 days.	Display tickler mechanism with case event 25.	2.2.3	Provide a tickler mechanism.
		Retrieve future scheduled hearings and outstanding fund balances information.	Display future scheduled hearings and outstanding fund balances.	5.1.4	Before closing the case the application should identify: A. Future scheduled hearings; B. Outstanding fund balances.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	27315(d) VC dismissed. Defendant June-Smith is fined \$100 and pleads guilty to 11357(b) HS.	Enter installment payment information.	Display installment payment information.	7.3.4	A. Track: a. Installment payments.
	Court required the June-Smith's payments to be distributed as follows: 1st priority. \$100 goes toward the installment for the DUI fine; 2nd: Any amount above that up to \$100 should be prorated equally for the two fines until the 11357(b) fine is paid in full. 3rd: Any amount above that up to \$50, should be first distributed equally between this case and the first 2000 case; 4th: Any amount between \$50 and \$75 distributed consecutively between this case and the 1999 case; and 5th: \$50 each for this case and the second 2000 case.	Enter payments within the case and distribute them based on priority, proration; a combination of both.	Display payments and the distribution.	7.2.4	A. Distribute payments within a case by: a. Priority; b. Pro-ration; c. A combination of both.
	Defendant Smith pays her 1st installment of \$100 and an additional \$ 550.	Enter payments to multiple cases and distribute them equally, consecutively and by select amounts.	Display payments and the distribution.		B. Allow distribution to multiple cases: a. Equally; b. Consecutively; c. By select amounts.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	<p>At the request of Mark Wilson, June-Smith's ex-husband, the court orders their joint financial statement from Pimco Investments, dated 03/05/01, confidential for a period of one year.</p> <p>Court also orders Ashley Veronica Smith's, (daughter of June-Smith) psychological report, dated 04/01/01, of sealed until further notice.</p>	<p>Enter partial payment information and prorate across fund accounts.</p> <p>Retrieve next payment amount and date for installment payments.</p> <p>Adjust allocation and rebalanced amounts or payment schedule.</p>	<p>Display partial payments and proration across fund accounts.</p> <p>Display next payment amount and date for installment payments.</p> <p>Display the adjusted allocation and rebalanced amounts or payment schedule.</p>	1.4.7	<p>A. Automatically accept partial payments and prorate them across fund accounts.</p> <p>B. Show next payment amount and date for installment payments.</p> <p>C. Allow and operator to adjust an allocation and automatically rebalance the amounts or payment schedule.</p>
15	<p>COURT EVENTS & EXHIBITS 07/24/01</p> <p>Preliminary hearing as to Defendant Dough Jury trial. Judge Emily Adams presiding. Clerk: Michael Moriarty Reporter: Marshall Peterson Interpreter: None Parties: Defendant John Dough Officer Philip Davis from the Modesto Police Dept. Officer Davis needs wheel chair access.</p>	<p>Generate minute order forms.</p> <p>Enter appearances of judge, clerk, reporter, attorneys, interpreter and parties.</p> <p>Enter or retrieve reporter information: Marshall Peterson, Suite 200, 470 4th St. San Rafael, CA 94023, Certified Shorthand Reporter License Number 037539.</p>	<p>Display the minute order form.</p> <p>Display the record of appearances.</p> <p>Display reporter information.</p>	<p>4.4.2</p> <p>5.1.1</p> <p>5.1.2</p>	<p>Generate minute order forms.</p> <p>Track the appearances of: A. Judicial officers; B. Clerks; C. Reporters; D. Attorneys; E. Interpreters; F. Parties.</p> <p>Track reporter information: Name, Business address, Certified Shorthand Reporter license number.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Operator enters plaintiffs' exhibit information, with numerals as the court's exhibit identifiers. Exhibits 1-3 marked for identification and entered into evidence, exhibit 4 returned and exhibit 5 refused. Exhibits 1-3 are later recorded for storage.	Enter exhibit information: Unique Exhibit ID (generated by application or entered by court staff): Case Number: Party: Defendant John Jones Dough Attorneys: Vince Howard and Nicole Hunter Exhibit type: Narcotic Exhibit Description: 100 gm. bag of marijuana Location: Department 03, courtroom clerk Michael Moriarty's possession.	Display the exhibit list information.	6.2.1	Track on exhibit lists, exhibits that are: A. Identified with physical description; B. Marked; C. Returned; D. Received (Admitted/Entered) or Refused; E. Recorded; F. Stored; G. Destroyed.
	Exhibit 1: 100 gm. bag of marijuana Exhibit 2: Glove Exhibit 3: Baseball bat Exhibit 4: Shoelace Exhibit 5: Melissa E's CD	Unique Exhibit ID: Case Number: Party: Defendant John Jones Dough Attorneys: Vince Howard and Nicole Hunter Court Exhibit Identifier: 2 Exhibit type: Glove Exhibit Description: White leather, Callaway, left handed, Medium size, golf glove, Autographed by Shirley Jensen Location: Exhibit Room, 4th floor, Person holding the exhibit: Exhibit Store Manager, Peter Clarkson	Display exhibit information.	6.2.2	Track data elements for: A. Unique exhibit identifier; B. Case number; C. Party; D. Attorney; E. Court exhibit identifier; F. Exhibit type; G. Exhibit description; H. Location; I. Name of person holding exhibit (i.e., possession).

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Defendant Dough Held to Answer on all charges and enhancements. Set arraignment on the information for 7/27/00, Dept. 03	<p>Unique Exhibit ID: Case Number: Party: Defendant John Jones Dough Attorneys: Vince Howard and Nicole Hunter; Exhibit type: Baseball bat Exhibit Description: Hickory bat, autographed by Melissa Johnson Location: Exhibit Room, 4th floor, Person holding the exhibit: Exhibit Store Manager, Peter Clarkson</p> <p>Update case record and generate Register of Actions.</p>	Display the Register of Actions.	2.3.9	Generate Register of Actions.
16	<p>CONFIDENTIAL AND SEALED RECORDS 07/27/01</p> <p>Attorney George Williams requests a copy of Mark Wilson, and Jill Robinson's joint financial statement from Pimco Investments, dated 03/05/01, and Ashley Robinson's, psychological report, dated 04/01/01.</p>	Retrieve confidential and sealed status of records.	Display the confidential and sealed status of records.	2.5.4	<p>A. Restrict access to confidential records.</p> <p>B. Restrict access to sealed records.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
17	<p>MISCELLANEOUS EVENTS 07/27/01</p> <p>Defendant Dough arraigned</p> <p>Defendant Dough present, time is not waived. Jury Trial set 08/01/01, estimated duration: 2 days</p> <p>Defendant released on his own recognizance (OR)</p> <p>Defendant Dough's warrant no. S475809 that was issued on 07/05/01 has not yet been returned for filing.</p>	<p>Enter jury trial duration information</p> <p>Update defendant custody status on the case.</p> <p>Enter paper warrant information.</p>	<p>Display duration on the 08/01/01 calendar</p> <p>Display case status.</p> <p>Display warrant information.</p>	<p>4.1.4</p> <p>2.3.8</p> <p>5.1.9</p>	<p>A. Allow for the data entry of a user-defined duration for a scheduled event. B. Allow for the display of the user-defined duration on calendars.</p> <p>Track party status.</p> <p>C. Track paper warrants' numbers that were executed but not returned for filing.</p>
18	<p>WARRANTS 08/01/01</p> <p>Jury trial as to defendant Dough; defendant fails to appear (FTA)</p> <p>Defendant Dough FTA. Own recognizance (OR) revoked. Bench warrant (BW) issued with amended bail amount of \$40,000.</p> <p>Issue and hold until 08/02/01.</p>	<p>Enter bench warrant history/status information.</p> <p>Enter flag for revocation of O.R.</p>	<p>Display warrant issued and held information</p> <p>Display flag.</p>	<p>5.1.9</p>	<p>A. Enable data entry of warrants history/status information: a. Issued; b. Held.</p> <p>B. Flag special conditions, such as: c. Do not release on own recognizance.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
19	<p>BAIL BONDS 08/02/01</p> <p>Defendant Dough appears with attorney. Warrant released. Defendant Dough files a bail bond for \$40,000. Jury trial as to defendant Dough set for 08/06/01, in Department 03.</p>	<p>Enter warrant history/status information.</p> <p>Generate notices to parties and counsel regarding jury trial.</p> <p>Enter the following bail bond information:</p> <p>Bond Amount: \$40,000</p> <p>Name of Agent: Judd Wagoner</p> <p>Address of Agent: 1234 West Broadway, Suite No. 2, Oakland, CA 94794</p> <p>Surety Company: American West Insurance Co. Address of Surety Company: 1234 West Broadway, Suite No. 2, Oakland, CA 94794</p>	<p>Display warrant history/status information.</p> <p>Display notices.</p> <p>Display cash bail and bonds information.</p> <p>Display bail bond agent and surety company information.</p>	<p>5.1.9</p> <p>4.4.1</p> <p>1.3.3</p> <p>1.3.4</p>	<p>A. Enable data entry of warrants history/status information: c. Released.</p> <p>A. Generate user-defined notices to appropriate parties and counsel upon: a. Scheduling or rescheduling of a hearing; b. When triggered by related case events. B. Allow user to select case notices by description for the function being executed.</p> <p>Track: C. Receipt of amendment to cash bail and bonds.</p> <p>Track: A. Bail amount; B. Bond amount; C. Name of Agent; D Address of Agent; E Name of Surety company; F. Address of Surety company.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
		Retrieve warrant and hold information.	Display warrant and hold information.	2.5.1	Track: D. Warrants, E. Holds,
20	COURT EVENTS 08/06/01 Defendant Dough fails to appear (FTA) at Jury Trial. Jurors and parties present. Court orders bail bond of \$40,000 forfeited. Summary Judgment scheduled in Dept 03, no sooner than 185 days. Bench warrant with \$50,000 bail issued	Locate and select bail bond information for Defendant Dough. Enter forfeited bail amount. Distribute bail amounts across fund accounts in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850. Generate a notice by description for Notice of Forfeiture issued to Bond Company and Agent. Also generate a Notice of Summary judgment. Timing Criteria: For Notice of forfeiture – immediately. Notice of Summary Judgment: 185 days from 08/06/01.	Display bail amount information. Display forfeited bail amount. Display distribution information. Display Notice of Forfeiture issued to Bond Company and Agent, and Notice of Summary Judgment. Display establishment of criteria for timing and selection of notices.	1.4.5 7.2.3 1.4.3 4.4.1 4.4.3	Track: C. Bail amounts. Allow an operator, at any point in the accounting period, to: C. Forfeit bail amounts. Distribute across fund accounts in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850: C. Bail amounts. B. Allow user to select case notices by description for the function being executed. Accommodate criteria for the timing and selection of specific notices and processes.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
21	<p>COURT EVENTS 08/06/01</p> <p>Jury trial as to defendant Dough. Defendant appears late to the courtroom.</p> <p>Defendant Dough present with public defender. Court is informed of defendant's accident in the courthouse yesterday. Court withdraws forfeiture order, reinstates bail bond, and drops summary judgment calendar date.</p> <p>Jurors and parties present. Testimony begins.</p> <p>Verdict is recorded. Defendant convicted of 243 PC. 10 days credit for sentencing. Defendant is sentenced to pay fine \$500 no later than 12/10/01</p>	<p>Enter bail bond information as reinstated.</p> <p>Enter dispositions and jail credits.</p> <p>Generate Register of Actions.</p>	<p>Display bail bond information.</p> <p>Display dispositions and jail credits</p> <p>Display ROA.</p>	<p>7.2.3</p> <p>5.1.5</p> <p>2.3.9</p>	<p>Allow an operator at any point in the accounting period to: D. Reinstate bail amounts.</p> <p>Track: A. Dispositions; D. Jail credits</p> <p>Generate Register of Actions.</p>
22	<p>08/06/01 CASE SCENARIO 3</p> <p>Defendant James Johnson appears at Department 15 expecting his case to be heard.</p>	<p>Retrieve calendar information for 08/06/01 (without Defendant Johnson's case on calendar)</p>	<p>Display calendar.</p>	<p>4.3.2</p>	<p>Allow operator to: A. Reprint selected portions of a calendar.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	<p>Operator looks at calendar and sees that case is not on calendar.</p> <p>Operator determines that the case should have been scheduled on calendar and adds it on.</p>	Enter Defendant Johnson's case on calendar.	Display related section of the calendar with add-on.	4.3.2	B. Print add-ons without reprinting the entire calendar.
23	<p>POST DISPOSITION ACTIONS 08/09/01</p> <p>Probation officer confirms that Defendant June-Smith was at a wine tasting party at the First Crush Enoteca.</p> <p>Court finds Defendant June-Smith in violation of probation and sentences her to community service for 30 days with MADD (Mothers Against Drunk Driving)</p> <p>Defendant Dough pays Defendant June-Smith's \$100 fine using his credit card. Operator Mark Anderson receives payment. (Note: This activity needs to be set up here for compliance with a function, in the next case event.)</p>	Enter post-disposition action information, i.e., violation of probation and new sentence.	Display subsequent action information.	5.1.5	Track: B. Post-disposition actions.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
24	<p>DECENTRALIZED CASHIERING 8/10/01</p> <p>Lucy Lou Daley pays June-Smith's fine with a \$50 check and \$50 in cash at Terminal 21 at Turlock branch. Operator Susie Roberts receives payment.</p> <p>Lucy Lou Daley also requests copy of defendant Dough's file and pays \$20 cash for copy fee of \$12.50 for 25 pages. Operator Susie Roberts receives payment at Terminal 15 at Turlock branch.</p> <p>Susie Roberts overrides distribution from 100% to the State Trial Court Trust Fund (Acct. No. 51-2049) and distributes 50% for Court</p>	<p>Enter and calculate fine and fee payments, in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850.</p> <p>Distribute fine and fees across fund accounts in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850.</p> <p>Enter payment method information.</p> <p>Enable acceptance of payment by Susie Roberts at different terminals within Turlock branch.</p> <p>Override the fee distribution for court administration.</p>	<p>Display calculation of fine and fee payments.</p> <p>Display distribution information.</p> <p>Display payment method information.</p> <p>Display cashiering process supporting one operator at different terminals multiple cash drawers.</p> <p>Display overridden fee distributions.</p>	<p>1.4.2</p> <p>1.4.3</p> <p>1.4.10</p> <p>1.1.1</p> <p>1.4.4</p>	<p>Calculate, in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850: Fees; Fines;</p> <p>Distribute across fund accounts in accordance with State Controller's Guidelines, Penal Code Section 1463, and California Rules of Court, Rule 850: Fees; Fines;</p> <p>Record any payment method and multiple payment types for each transaction, including cash, check, credit/debit/ATM card, and advance deposit.</p> <p>Allow for the support of a single operator using multiple cash drawers.</p> <p>Allow for fee distributions to be overridden by an operator with the appropriate security level.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Misc. Revenue (Acct. No. 81-7614) for equipment lease and the remainder to the State Trial Court Trust Fund (Acct. No. 51-2049).			1.4.5	Track: A. Fees; B. Fines.
	Defendant Dough meets Lucy Lou Daley at the counter and she says that she paid Defendant June-Smith's fine in full. Operator Mark Anderson tries to void Defendant Dough's previous transaction of 08/09/01 but does not have the security level clearance. Operator Susie Roberts voids the transaction and collects fine at Terminal 21 at Modesto branch.	Attempt voiding Defendant Dough's \$100 credit card payment received on 08/09/01 as operator Anderson. Void transaction as operator Roberts.	Display inability to void transaction. Display voided transaction.	7.2.8	Allow an operator with the appropriate security level to void transactions without deleting them.
	Lucy Lou Daley requests copy of Defendant June-Smith's file. She pays \$40 cash for copy fee of \$25 for 50 pages at Terminal 15 at Turlock branch. Operator Mark Anderson receives payment and enters \$35 in error.	Enable acceptance of payment at Terminal 15 by Susie Roberts and Mark Anderson within Turlock branch.	Display support of multiple operators using one cash drawer.	1.1.2	Allow for the support of multiple operators using a single cash drawer.
	Defendant Dough pays \$100 of his \$500 fine with a credit card.	Accept payment in error. Attempt correction of transaction by Operator Anderson. Correct transaction as Operator Roberts.	Display payment error. Display transaction correction attempt. Display correct transaction.	7.2.6	Allow an operator with the appropriate security level to correct financial transactions without deleting them.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Operator provides receipts to Lucy Lou Daley and Dough.	Generate receipts for Daley and Dough.	Display receipts with all the field information listed in 1.4.12.	1.4.13	Generate a receipt showing: A. Unique receipt ID number; B. Case number, if applicable; C. Court location (of payment); D. Date; E. Amount collected; F. Balance/change due to payee; G. Payment type.
		Retrieve audit trail information.	Display audit trail.	7.2.7	Maintain a financial transaction audit trail.
25	RETURNED CHECK AND NSF FEES 08/16/01 Lucy Lou Daley's \$50 check was returned due to insufficient funds.	Enter and track Lucy Lou Daley's name for bad checks / dishonored payments. Reverse transaction, add NSF fees of \$25, and generate notice to payee.	Display payee status. Display reversed payment, addition of NSF fees, reapplication of payment and notice to payee.	7.2.2	A. Track payees of bad checks / dishonored payments. B. Enable operator to: a. Reverse transactions; b. Add NSF fees; d. Generate notices to payee.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
26	<p>09/4/01 CASE SCENARIO 2</p> <p>Defendant Sam Waters appears before expiry of summary judgment date. One charge is withdrawn and the bail amount reduced to \$10,000, of which \$5000 is applied as payment for the case.</p> <p>CASE SCENARIO 3 Defendant James Johnson appears before expiry of summary judgment date and bail amount of \$5,000 is refunded. Charges are reduced from Felony to misdemeanor.</p>	<p>Enter refunded bail overpayment and bail amount applied to payment for case.</p> <p>Retrieve trust deposit information.</p> <p>Enter refunded bail amount information.</p> <p>Change case type (e.g., from Felony to Misdemeanor)</p>	<p>Display refunded bail overpayment and bail amount applied to payment for case.</p> <p>Display trust deposit information.</p> <p>Display refunded payment information.</p> <p>Display case type reclassification capabilities</p>	<p>7.2.3</p> <p>1.4.1</p> <p>7.2.3</p> <p>2.2.7</p>	<p>Allow an operator, at any point in the accounting period, to:</p> <p>A. Refund bail overpayments; E. Apply bail amount to payment for case.</p> <p>B. Enable an operator to verify trust deposit balances at the front counter or in the courtroom.</p> <p>B. Refund exonerated payments.</p> <p>Enable the reclassification of cases (e.g., change case type).</p>
27	<p>TRANSACTION DATE 09/05/01</p> <p>Operator enters past effective date (back date) as 09/IV/01.</p>	<p>Enter case scenarios 2 and 3 information backdated to 06/VIII/01.</p>	<p>Display transaction date.</p>	<p>2.1.2</p>	<p>A. Validate transaction date.</p>

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Operator does not have appropriate security level to enter past or future effective dates. Supervisor has the appropriate security level and is able to enter the valid date as 09/IV/01	Enter the valid past effective date. Retrieve audit trail information with case number, document name, document filing date, and operator's transaction entry date.	Display current entry date, past effective date. Display the audit trail.	2.1.2	B. Allow an operator with the appropriate security level to enter transactions with current entry date, past effective date, or future effective date. C. Maintain an audit trail of operator transaction date entries.
28	BAD CHECK & NSF FEES 09/05/01 Tickler states that proof of Defendant June-Smith's attendance at AA meeting not on file.	Retrieve off Defendant June-Smith's case. Retrieve due and overdue event information and relevant case records. Enter overdue status of proof of Defendant June-Smith's attendance at AA meeting.	Display tickler showing overdue event. Display the warning. Display due and overdue event information and the relevant case records. Display ROA.	2.2.3 1.3.8 2.2.2 2.3.9	Provide a tickler mechanism. Identify and warn the operator when a document is not filed timely. A. Identify and display a list of cases with due and overdue events. B. Provide access to the relevant case records. Generate Register of Actions.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

#	Case Event	Task(s)	Expected Outcome		Function
	Related to case event #13. Lucy Lou Daley appears at the counter. Operator reapplies payment of \$50 and adds \$25 NSF fees. Daley writes a check for \$75 as payment for Defendant June-Smith.	Enter reapplied payment information. Enter and track Lucy Lou Daley's name for payee status regarding bad checks.	Display reapplied payment. Display payee/bad check status.	7.2.2 1.4.12	B. Enable operator to: c. Reapply payments. Alert the operator of payees with bad check / dishonored payment status.
29	COLLECTIONS 12/11/01 Operator refers Defendant John Dough's case for collection.	Generate information regarding accounts referred to other agencies for collection, and in compliance with the comprehensive collections program (Calif. Penal Code 1463.007).	Display accounts referred to other agencies for collection,	7.3.6	In compliance with the comprehensive collections program (Calif. Penal Code 1463.007), track status of accounts referred to other agencies for collection.
30	FINE & FEE SCHEDULES 12/21/01 Operator enters fee schedule (change copy fee from \$1 to \$1.25) for next calendar year, 2002.	Enter fee schedule information in advance of effective dates.	Display fee schedules in advance of effective dates.	7.1.5	A. Allow operator to enter fine and fee schedules in advance of the effective date.

#	Case Event	Task(s)	Expected Outcome		Function
31	01/02/02 Operator enters transactions from 2001.	Retrieve expired fee schedules.	Display expired fee schedules.	7.1.5	B. Retain expired fee schedules.

MISCELLANEOUS CASE EVENTS

Case Event	Task(s)	Expected Outcome		Function
PARTY AND ATTORNEY RECORDS MANAGEMENT	Demonstrate override abilities.	Display override abilities: Re-activating cases, deleting cases, resetting or clearing actions in cases, and removing dispositions.	2.2.6	Allow an operator with the appropriate security level to: A. Reactivate closed cases; B. Delete cases; C. Reset or clear actions in a case; D. Reverse errors; E. Remove dispositions
	Search records using fields listed in 2.5.3	Display search capabilities using field listed in 2.5.3. Display search results.	2.5.2	Allow search of records by: A. Case number; B. Party; C. AKA; D. DBA, E. Attorney of record; F. Names beginning with....
	Search records using fields listed in 2.5.4 Provide access to the records	Display search capabilities using field listed in 2.5.4. Display search results.	2.5.3	Allow search using the following fields and access the respective records: A. Citation number; B. Driver's license number; C. Defendant name; D. Defendant address, E. Owner name, F. Citing agency, G. Citing officer, H. Citation date, I. Violations; J. Vehicle license number.

Case Event	Task(s)	Expected Outcome		Function
	Generate information for consolidated cases, including consolidation status.	Display consolidated cases and their status of consolidation.	2.2.4	A. Consolidate cases. B. Indicate consolidation status on the case record of each case involved.
	Generate information for coordinated cases, including coordination status.	Display coordinated cases and their status of coordination.	2.2.5	A. Coordinate cases. B. Indicate coordination status on the case record of each case involved.
	Generate information for bifurcated cases.	Display bifurcated cases.	2.2.8	Bifurcate cases (e.g., break out issues for separate trial).
	Retrieve multiple records for the same individual and merge them.	Display merged records.	2.3.6	Provide the ability to merge records when multiple records are discovered for the same individual.
	Retrieve records for the same individual and split them.	Display split records.	2.3.7	Provide the ability to split records when multiple records are discovered for the same individual.
	Retrieve suspended and restored status information of cases.	Display suspended and restored status of cases.	2.2.9	A. Track cases that are: a. Suspended; b. Restored.
	Attempt activity on a suspended case.	Display warning when activity on a suspended case is attempted.		B. Generate a warning when activity on a suspended case is attempted.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

Case Event	Task(s)	Expected Outcome		Function
EXHIBIT MANAGEMENT	Demonstrate how the application tracks an exhibit's data elements listed in 7.2.2 (I through O.)	Display the exhibit's data elements listed in 7.2.2 (I through O.)	6.2.2	Track an exhibit's data elements for: J. Date(s) of appeal; K. Date(s) of entry of judgment; L. Date(s) of final disposition; M. Date(s) of remittitur; N. Date(s) of release; O. Date(s) of destruction; P. Date(s) of Notice of Destruction.
	Retrieve exhibit lists and sort by party, exhibit identifier and exhibit type.	Display exhibit lists sorted by party, exhibit identifier and exhibit type.	6.2.3	A. Enable exhibit lists, to be sorted by: a. Party; b. Exhibit identifier; c. Exhibit type. B. Allow an operator with the appropriate security level to modify exhibit lists.
	Demonstrate security levels for allowing or preventing modification of exhibit lists.	Display security levels for allowing or preventing modification of exhibit lists.		
	Demonstrate the exhibit management facility's capability to Add, Change, Relocate, Return, Destroy exhibits.	Display the exhibit management facility's capability to Add, Change, Relocate, Return, Destroy exhibits.	6.2.4	Include an exhibit management facility to: A. Add; B. Change; C. Relocate; D. Return; E. Destroy exhibits
	Demonstrate the ability to establish criteria for exhibit retention periods.	Display the ability to establish criteria for exhibit retention periods.	6.2.5	Enable the establishment of criteria for exhibit retention periods.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

Case Event	Task(s)	Expected Outcome		Function
	Generate the Notice and Order for Destruction forms and Receipts for return of exhibits.	Display the Notice and Order for Destruction forms and Receipts for return of exhibits.	6.2.6	Generate: A. Notice of Destruction; B. Order for Destruction; C. Receipts for return of exhibits.
	Generate Exhibit Inventory report, Chain of Custody report, and Chain of Evidence report.	Display Exhibit Inventory report, Chain of Custody report, and Chain of Evidence report.	6.2.7	Generate exhibit: A. Inventory report; B. Chain of Custody (location and possession) report; C. Chain of Evidence (status) report.
RESOURCE AND CALENDAR MANAGEMENT	Retrieve calendar information with the scheduled and available time slots.	Display calendar information with the scheduled and available time slots.	4.2.1	Display calendar information, including scheduled and available time slots for each day.
	Generate daily, weekly and monthly schedules based on departments.	Display daily, weekly and monthly schedules based on departments.	4.2.2	A. Allow an operator to view schedules by departments in the following formats: a. Daily; b. Weekly; c. Monthly.
	Generate daily, weekly and monthly schedules based on judicial officers.	Display daily, weekly and monthly schedules based on judicial officers.		B. Allow an operator to view schedules by judicial officers in the following formats: a. Daily; b. Weekly; c. Monthly.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

Case Event	Task(s)	Expected Outcome		Function
	Modify time slots and schedules for departments, judicial officers.	Display time slots and schedules for departments, judicial officers.	4.2.3	Allow operator to modify: A. Department schedules; B. Judicial officer schedules; C. Time slots.
	Demonstrate the ability to define calendar contents and formats.	Display calendar contents and formats.	4.3.1	A. Allow operators to define: a. Calendar contents; b. Formats.
	Demonstrate the ability to support multiple calendar formats and templates.	Display multiple calendar formats and templates.		B. Support multiple calendar: a. Format; b. Templates.
ACCOUNTING	Establish multiple trust fund accounts.	Display multiple accounts for fees.	7.1.1	A. Allow for the establishment of multiple trust fund accounts. B. Track trust fund moneys until they are distributed.
	Retrieve trust fund money information, prior to distribution.	Display trust fund moneys prior to distribution.		
	Establish multiple accounts for fees and fines.	Display multiple accounts for fees and fines.	7.1.2	Allow for the creation of multiple accounts for: A. Fees; B. Fines.
	Incorporate in the application's algorithms, absolute values, relative values, fixed dollars, percentages, prorations, and any combination of the above.	Display for fees and fines, the application's algorithms use of absolute values, relative values, fixed dollars, percentages, prorations, and any combination of the above,.	7.1.3	For fees and fines the application's algorithms must incorporate: A. Absolute values; B. Relative values; C. Fixed dollars; D. Percentages; E. Pro-rations; F. Any combination of the above.

Case Event	Task(s)	Expected Outcome		Function
	Demonstrate that distribution formulas are based on factors like a combination of location and agency; enhancement factors, and special assessments that may affect bail calculation.	Display distribution formulas.	7.1.4	Allow for distribution formulas to be predicated upon factors like: A. Combination of location and agency; B. Enhancement factors; C. Special assessments that may affect bail calculation.
	Generate balancing and reconciliation reports.	Display balancing and reconciliation reports.	7.2.1	A. Generate balancing and reconciliation reports on demand.
	Retrieve data for user-defined deposits.	Display data for user-defined deposits.		B. Retrieve data for user-defined deposits.
	Retrieve information and generate financial activity reports.	Display financial activity reports.	7.3.1	Generate financial activity reports on demand for any case.
	Retrieve information listed in 9.3.2 (A – O) and generate report.	Display report with the information required in 9.3.2 (A – O.)	7.3.2	Generate a report on demand that displays: A. Case number; B. Party last name; C. Party first name; D. Name of operator; E. Date; F. Time; G. Receipt number; H. Payment type; I. Terminal/till number/device ID; J. Court location of payment; K. Operator totals; L. Cash drawer totals; M. Operator voids; N. Fine code for each payment; O. Fee code for each payment.

Case Event	Task(s)	Expected Outcome		Function
	Retrieve information and generate fiscal and trust fund reports.	Display fiscal and trust fund reports.	7.3.3	Generate reports for user-defined time frames for all fiscal and trust fund accounts indicating: A. Report date range; B. Account numbers; C. Debits; D. Credits; E. Beginning balances; F. Ending Balance s; G. Grand totals.
	Retrieve account receivable information.	Display account receivable information.	7.3.4	A. Track: b. Accounts receivables.
	Retrieve write-off payment information.	Display report with account receivable information.		B. Generate accounts receivable reports.
	Retrieve write-off payment information.	Display write-off payment reports.		C. Generate write-off payment reports.
	Retrieve information and generate reports of trust deposits by court case number and party name; Jury fee advance accounts by law firm name; and Reporters' fees.	Display reports of trust deposits by court case number and party name; Jury fee advance accounts by law firm name; and Reporters' fees.	7.3.5	Track and generate report of: A. Trust deposits, such as jury deposits, by court case number and party name; B. Jury fee advance accounts by law firm name; C. Reporters' fees.
	Retrieve unclaimed money information.	Display unclaimed money information.	7.3.7	A. Track unclaimed moneys.
	Generate notices regarding unclaimed moneys.	Display notices regarding unclaimed moneys.		B. Generate notices regarding unclaimed moneys.

California CMS System Certification (2002) Felony/Misdemeanor Script (cont.)
Version 2

Case Event	Task(s)	Expected Outcome		Function
	Retrieve information regarding unclaimed moneys transferred to the general fund.	Display information regarding unclaimed moneys transferred to the general fund.	7.3.7	C. Return or transfer the unclaimed moneys to the general fund.
REPORTING	Generate reports for Interpreter services used; Language translated; and Cases in which interpreters have served.	Display reports for Interpreter services used; Language translated; and Cases in which interpreters have served.	5.1.3	Generate a report of: A. Interpreter services used; B. Language translated; C. Cases in which interpreters have served.
CASE FILES STORAGE MANAGEMENT	Identify cases marked as confidential.	Display cases marked as confidential	6.1.2	A. Flag cases marked confidential.
	Identify cases marked as sealed	Display cases marked as sealed.		B. Flag cases marked sealed. Note: Party name or caption derived from party name(s) for such case records should not be displayed to the public.
	Identify case files or filings for archiving, destruction and purging over the period between 01/01/02 and 12/31/02.	Display reports of case files or filings for archiving, destruction and purging.	6.1.3	Track and produce reports of case files or filings based on Govt. Code 68150 and administrator-definable retention periods for: A. Archival; B. Destruction; C. Purging.
	Generate Notice of Intent to Destroy Superior Court Records Create and update a Destruction of Cases index	Display Notice of Intent to Destroy Superior Court records Display Index for Destruction of Cases	6.1.4	A. Produce a Notice of Intent to Destroy Superior Court Records in accordance with California Rules of Court. B. Create and update a Destruction of Cases index.